

GREAT AYTON PARISH COUNCIL

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15/10/21

To the Members of the Council, you are hereby summoned to attend an Extraordinary Meeting of Great Ayton Parish Council which will take place online on Wednesday 20th October at 7:00pm for the purpose of transacting the following:

AGENDA

- 1. Apologies for absence.**
- 2. To agree the date for the Xmas Fayre 2021 event.**
- 3. To establish Cllr availability for Event Organisation Working Group.**
- 4. To approve the quotation for Stage, lights, sound (£2540 +VAT).**
- 5. To approve the quotation for setup of marquees & tables (assuming >£1k)**
- 6. To agree what type & how many sellers to be accommodated.**
- 7. To agree donation from sellers & confirm how table monies are to be collected.**
- 8. To agree method(s) of advertising the event.**
- 9. To decide on purchase / installation of Xmas tree or another festive alternative.**
- 10. To approve purchase of additional Xmas decorations if needs be.**
- 11. To establish Cllr & volunteer requirement for assistance.**
- 12. Such other business as in the opinion of the Chairman, should by reason of special circumstances be considered as a matter of urgency.**

